

NHS Tutoring Policy

The National Honor Society has provided volunteer tutors to students who need help with coursework for many years. NHS members who offer their service as tutors do so voluntarily.

Any student who would like to receive tutoring from an NHS volunteer should follow the procedure outlined below:

- Obtain a "Request for Tutor" form from an NHS advisor (Ms. Block or Ms. Chott), the NHS bulletin board, <http://www.sluh.org/cocurriculars/clubsep/nhs/>, Mrs. McDermott, or your Guidance Counselor.
- Complete one form for each subject request.
- Return the completed form to Mrs. Chott in the Science Office, or Ms. Block in the Social Studies Office.
- Regularly check Zimbra mail for email from tutoring coordinator(s).

Please note:

Requests from parents or counselors for tutors will not be granted. This program is to be initiated by students in need of tutors and is run by student volunteers under the supervision of the NHS moderators.

Requests for tutors must be received no later than two weeks prior to quarter or semester exam week.

Parents are respectfully asked to understand that this is voluntary program run by students who are willing to give up some of their time to help other students. NHS does not guarantee that requests for tutors will be filled. There are a limited number of tutors in the program on a voluntary basis. Parents may need to make other arrangements for tutoring if their son's request cannot be filled.

NHS Tutoring Procedure and Timeline

- Student obtains form and reads tutoring policy.
- Student has conversation with teacher of subject.
- Student returns completed form to NHS moderator.
- NHS moderator emails tutoring coordinator(s) that a request has been made.
- Tutoring coordinator(s) email student saying they have received request.
- Tutoring Coordinator(s) match student with tutor.
- Tutoring Coordinator(s) email student when a match has been made and let him know he is to be expecting an email from tutor.

NHS Tutor Request Form

Please return to Mrs. Chott in the Science Office or Ms. Block in the Social Studies Office.

Name of student requesting tutor: _____ Date: _____

Graduation Year: _____ Homeroom: _____ Zimbra e-mail _____

Do you have a free period? _____ If yes, when? _____

Are you able to stay after school to meet with a tutor? _____

Are you able to be at school early to meet with a tutor? _____

Rank your preference: Study Group _____ One-on-one tutor _____

Class for which tutor is requested: _____ Period _____

Reminder: One form must be completed for each subject you are requesting a tutor.

Name of Teacher: _____ Teacher's Signature: _____

Particular area(s) of concern: